

Whitney Fire Protection District
Minutes of Commission Meeting
June 8, 2017

Call to Order – President Simmons called the meeting to order at 4:03p.m. Commissioner Alter, Chief Ross, Mr. Henning and Secretary/Treasurer Sites were present.

Approval of Minutes – Commissioner Alter moved to approve the meeting minutes. President Simmons seconded and the motion passed.

Boise Fire – Chief Doan was absent.

State Bids Printer & Transcriber– Chief Ross went online to the state bids website and found a printer that would work for all our office needs. The website listed Office Depot as a participating state bids partner. Chief Ross went to the local Office Depot and he was able to get a better printer for the same price as the state bid online price.

Transcribers are not available on state bid and are not sold in stores but Office Depot gave Chief Ross the information on how he could order one and have it delivered. President Simmons moved to purchase a new transcriber. Commissioner Alter seconded and motion carried.

Budget Addendum/Contract Renewal – Kim Brown from Boise Fire sent over the new contract addendum and offered to come to a meeting and go over the numbers with the Board (copies herein attached).

Fireworks Stand Resolution – Chief Ross presented the Board with a resolution to prevent fireworks stands being setup in the Whitney District. Commissioner Alter moved to approve Resolution 17-01 prohibiting fireworks stands. President Simmons seconded and the motion carried.

Facsimile Machine – Chief Ross and Mrs. Sites determined that the fax machine and dedicated phone line for the fax machine are no longer necessary and the dedicated phone line service could be terminated to save money. President Simmons moved to cancel the dedicated fax line. Commissioner Alter seconded and the motion carried.

Whitney Website – Mrs. Sites was able to get minutes dating back to January of 2008 sent over to Veridean to be uploaded to the Whitney Fire District Website. Veridean currently has all of 2015 through April 2017 loaded and will have the rest loaded in the next couple days.

Mrs. Sites also typed up a document regarding Whitney Fire District's history for the Board to approve for upload to the Whitney Website as well. President Simmons asked that the details about former Fire Chief Bill Squires career also be added to the history.

Mrs. Sites gave copies to the Board and requested they look it over and note any changes they would like made.

NACFR – Meeting is not scheduled until next week.

Accounts Payable – Accounts payable report was submitted and reviewed. President Simmons moved to pay the bills as presented. Commissioner Alter seconded and motion carried.

Financial Reports – Reports were presented and reviewed.

Auditor – Millington Zwygart CPAs are scheduled to come to the Whitney District Office and perform the yearly audit next month.

Key Card – President Simmons inquired about her old key card and requested a new one be made for her.

Budget – Mrs. Sites will be putting together a preliminary budget next month for the Board to look over and approve.

Meeting Schedule – July 13, 2017.

Adjournment – President Simmons moved to adjourn meeting at 4:38 p.m. Commissioner Alter seconded and motion carried.

President